


NF05	<h2 style="margin: 0;">Notification Form</h2> <h3 style="margin: 0;">Unexpected Absence of a Minor¹</h3> <p style="margin: 0; color: #0070C0;">To be completed in conjunction with 'The Guide to Monitoring IPAS' document available at www.higa.ie</p>	 <p style="margin: 0;">Health Information and Quality Authority <small>An tÚdarás Um Fhaisnéis agus Cállocht Sláinte</small></p>
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Section 1. IPAS centre details	
Centre name	
Centre ID (OSV)	
Section 2. Minor's details	
Minor's unique identifier	
Describe the current status of the minor , such as physical or mental state:	
Has an NF05 form been submitted for this minor in the past 12 months?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes , how many NF05 forms have been previously submitted?	

¹ Anyone under the age of 18 years

Section 3. Circumstances of the minor's absence

Date of absence		Duration of absence (in hours)	
Date reported		Time reported	
Has the minor returned to the centre?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
What are the circumstances of the absence?			
If the minor has not returned to the centre, what actions are being taken to locate them?			

Section 4. Additional information

Please state the measures that have been taken to **reduce the risk** of further unexpected absences occurring:

Please state if you have notified **An Garda Síochána** of the absence and provide details of any investigation, if known:

Please state if you have notified the **Child and Family Agency (Tusla)** of the absence of the minor and provide details of any investigation, if known:

Section 5. Declaration

I, the undersigned, declare that the information I have provided in this notification form is true to the best of my knowledge and belief.

Name	
Job title	
Signature	
	Type your name in the signature field
Date	
Contact number (during office hours)	

Please return the completed, signed form by email to ipasmonitoring@hiqa.ie
Please ensure **NF05 is clearly stated in the subject bar of the email**