

NF201G**Notification Form**

Change of unincorporated body details

To be completed in conjunction with guidance published at www.hiqa.ie

If a change of an undertaking's details results in a **change to its legal entity**, the undertaking is considered a **new legal entity** providing medical exposures and a change of details (NF201) form will **not** be accepted.

Section 1. Undertaking details		For official use
Undertaking name		
Undertaking address	Address line 1	
	Address line 2	
	County	
	Eircode	
Undertaking email address		
Undertaking contact number		

Section 2. Change of unincorporated body member(s)						Date change will take effect	For official use
1.	Departing unincorporated body member	Yes		No			
1.	New unincorporated body member	Yes		No			
1.	Unincorporated body member name						

2.	Departing unincorporated body member	Yes		No			
2.	New unincorporated body member	Yes		No			
2.	Unincorporated body member name						

3.	Departing unincorporated body member	Yes		No			
3.	New unincorporated body member	Yes		No			
3.	Unincorporated body member name						

Section 3. Declaration			For official use
I, the undersigned, declare as the undertaking/on behalf of the undertaking that the information I have provided in this notification form is true to the best of my knowledge and belief.			
Signed by (tick as appropriate)	Sole trader		
	Partner of the partnership		
	Director of the company		
	Member of the committee of management or other controlling authority of an unincorporated body		
	Member of the board, directorate or other governance structure of the body corporate		
Name			
Job title			
Signature			
	Type your name in the signature field		
Date			