

**NF201F****Notification Form**

Change of partnership details

To be completed in conjunction with guidance published at [www.hiqa.ie](http://www.hiqa.ie)

This form allows you to notify us of a change in partnership details up to three partners. If a change of an undertaking's details results in a **change to its legal entity**, the undertaking is considered a **new legal entity** providing medical exposures and a change of details (NF201) form will **not** be accepted.

Section 1. Undertaking details		For official use
Undertaking <b>name</b>		
Undertaking <b>address</b>	Address line 1	
	Address line 2	
	County	
	Eircode	
Undertaking <b>email address</b>		
Undertaking <b>contact number</b>		

Section 2. Change of partner(s)						Date change will take effect	For official use
1.	Departing partner	Yes		No			
1.	New partner	Yes		No			
1.	Partner <b>name</b>						

2.	Departing partner	Yes		No			
2.	New partner	Yes		No			
2.	Partner <b>name</b>						

3.	Departing partner	Yes		No			
3.	New partner	Yes		No			
3.	Partner <b>name</b>						

**Section 3. Declaration****For  
official  
use**

I, the undersigned, declare as the undertaking/on behalf of the undertaking that the information I have provided in this notification form is true to the best of my knowledge and belief.

Signed by (tick as appropriate)	Sole trader		
	Partner of the partnership		
	Director of the company		
	Member of the committee of management or other controlling authority of an unincorporated body		
	Member of the board, directorate or other governance structure of the body corporate		
Name			
Job title			
Signature			
	<b>Type</b> your name in the signature field		
Date			