NF33B Form	Health Information and Quality Authority **Change of company name or contact information**	Health Information and Quality Authority An tÚdarás Um Fhaisnéis agus Cáilíocht Sláinte

Section 1. Company details.

Company name (registered provider)	
Companies Registration Office number (as per www.cro.ie)	
Do you currently have an **open application to register or renew** the registration of a designated centre(s) where the company is the applicant and registered provider?	Yes ☐ No ☐
If you answered **yes**, do you want to update the open application(s) with the information provided on this form?	Yes ☐ No ☐

Section 2. Changes to the company name.

New company name	
Date change will take effect	

Section 3. Change of address or phone number of the registered company.

Address of the registered offices of the company	
Eircode	
Date change will take effect	
New company phone number	
Date change will take effect	

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Section 4. Change of company email.

New company email address	
Date change will take effect	

Section 5. Declaration by the registered provider.

I, the undersigned, declare that the information I have provided in this notification form is true to the best of my knowledge and belief.

Name (print)		
Position	Director	☐
	Authorised signatory for and on behalf of the company*	☐
Signed		
Date		
Contact number (during office hours)		

The most secure and convenient way to submit the notification form and prescribed information is through the HIQA Portal: https://portal.hiqa.ie/User/Login?ReturnUrl=%2f

Should you wish to continue in hardcopy, please post the form to:

Registration Office

Regulatory Support Services
Health Information and Quality Authority

Unit 1301, City Gate

Mahon, Cork

T12 Y2XT

Telephone no: 021 240 9340   Email: registration@hiqa.ie

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* A letter of authorisation notifying the Chief Inspector of the appointment of an authorised signatory must be sent by post in advance of the authorised signatory exercising signing authority. This letter must contain certain information which is set out in our Regulatory Notice which is available to download from our website www.hiqa.ie

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